

**BOARD OF SUPERVISORS**

*Brown County*



305 E. WALNUT STREET

E-Mail: [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
September 14 – 18, 2015**

**MONDAY, SEPTEMBER 14, 2015**

- |           |   |   |
|-----------|---|---|
| *10:00 am | Planning Commission Board of Directors<br>(Transportation Subcommittee) | GB Metro Transportation Center<br>901 University Avenue |
| *4:30 pm  | Neville Public Museum Governing Board                                   | Third Floor, Neville Museum<br>210 Museum Place         |

**TUESDAY, SEPTEMBER 15, 2015**

- |           |                                       |   |
|-----------|---------------------------------------|---|
| *10:00 am | Transportation Coordinating Committee | GB Metro Transportation Center<br>901 University Avenue |
| *5:00 pm  | Veterans Recognition Subcommittee     | Room 201, Northern Building<br>305 E. Walnut Street     |

**WEDNESDAY, SEPTEMBER 16, 2015**

- |          |  |  |
|----------|--|--|
| *6:45 pm | Executive Committee – Special Meeting    | Room 207, City Hall<br>100 N. Jefferson Street                     |
| *7:00 pm | <b>Brown County Board of Supervisors</b> | <b>Legislative Room 203, City Hall<br/>100 N. Jefferson Street</b> |

**THURSDAY, SEPTEMBER 17, 2015**

- |          |                                     |  |
|----------|-------------------------------------|--|
| *8:00 am | Criminal Justice Coordinating Board | Truttman Room, DA's Office<br>300 E. Walnut Street |
| *5:15 pm | Library Board                       | Central Library<br>515 Pine Street                 |

**FRIDAY, SEPTEMBER 18, 2015**

**(No Meetings)**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**AGENDA**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**TRANSPORTATION SUBCOMMITTEE**  
**Monday, September 14, 2015**  
**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**10:00 a.m.**

**ROLL CALL:**

***(Voting)***

Bill Balke (Vice-Chair)	_____	Tom Klimek	_____
Craig Berndt	_____	Doug Martin (Chair)	_____
Dan Drewery	_____	Tom Miller	_____
Geoff Farr	_____	Rebecca Nyberg	_____
Paul Fontecchio	_____	Eric Rakers	_____
Steve Grenier	_____	Brandon Robinson	_____
Ed Kazik	_____	Derek Weyer	_____
Patty Kiewiz	_____	Vacant – Oneida Nation	_____

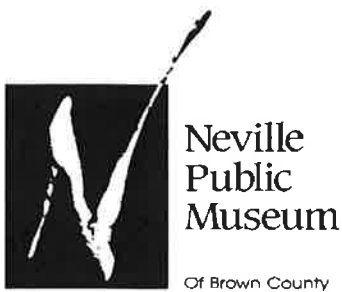
***(Non-voting)***

Dwight McComb (FHWA – Madison)	_____
Philip Gritzmacher (WisDOT – Madison)	_____
Chris Bertch (FTA Region 5)	_____

**ORDER OF BUSINESS:**

1. Approval of the May 18, 2015, Transportation Subcommittee meeting minutes.
2. Recommendation to the BCPC Board of Directors regarding the Draft 2016 Transportation Planning Work Program.
3. Recommendation to the BCPC Board of Directors regarding the Draft 2016-2020 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.
4. Recommendation to the BCPC Board of Directors regarding the Draft Green Bay MPO 2045 Long-Range Transportation Plan.
5. Distribution of the MPO's 2015 Transportation System Performance Measures report.
6. Any other matters.
7. Adjourn.

ANYONE WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.



## NEVILLE PUBLIC MUSEUM GOVERNING BOARD

### AGENDA

September 14, 2015

4:30 p.m.

Neville Public Museum  
Third Floor Board Room

- 
- I. Call meeting to order
  - II. Approve/modify agenda
  - III. Update on program evaluation process
  - IV. Update on social media plan
  - V. Museum Director's Report
  - VI. Such other matters as authorized by law
  - VII. Adjournment

Kevin Kuehn, Chair

*Please contact Beth Lemke at 448-7848 if you cannot attend this meeting*

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**AGENDA**  
**BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE**

**Tuesday, September 15, 2015**

**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**10:00 a.m.**

**ROLL CALL**

Diana Brown (N.E.W. Curative) \_\_\_\_\_  
Vinny Caldara (MV Transportation) \_\_\_\_\_  
Corrie Campbell (BC Board of Supervisors) \_\_\_\_\_  
Brandon Cooper (Oneida Nation) \_\_\_\_\_  
Mallory Cornelius (ASPIRO) \_\_\_\_\_  
Pat Finder-Stone (Citizen Member) \_\_\_\_\_  
Patty Kiewiz (Green Bay Metro) \_\_\_\_\_  
Greg Maloney (Lakeland Care District) \_\_\_\_\_  
Tammy Marcelle (Citizen Member) \_\_\_\_\_  
Barbara Natelle (Syble Hopp School) \_\_\_\_\_

Sandy Popp (Options for Independent Living) \_\_\_\_\_  
Cole Runge (BC Planning Commission/Green Bay MPO) \_\_\_\_\_  
Mary Schlautman (BC ADRC) \_\_\_\_\_  
Julie Tetzlaff (Cerebral Palsy Inc.) \_\_\_\_\_  
Lisa Van Donsel (BC ADRC Board) \_\_\_\_\_  
Derek Weyer (Wisconsin DOT NE Region) \_\_\_\_\_  
Tina Whetung (Red Cross Transportation Program) \_\_\_\_\_  
Genny Willemon (BC Human Services) \_\_\_\_\_  
John Withbroe (Green Bay Transit Commission) \_\_\_\_\_  
Vacant (BC Executive Department) \_\_\_\_\_

**ORDER OF BUSINESS**

1. Approval of the June 8, 2015, Transportation Coordinating Committee (TCC) meeting minutes.
2. Recommendation to the Brown County Planning Commission (BCPC) Board of Directors regarding CY 2016 Section 5310 Program funding awards.
3. Discussion regarding the transfer of the American Red Cross - Lakeland Chapter's specialized transportation service to N.E.W. Curative Rehabilitation, Inc.
4. Discussion regarding the Rural Specialized Transportation Needs Study that will be developed by BCPC staff in 2016.
5. Discussion regarding the Wisconsin Department of Health Services' response to the TCC's letter to the Wisconsin Legislative Audit Bureau concerning its review of Non-Emergency Medical Transportation services.
6. Discussion regarding procedures for addressing the needs of seniors and people with disabilities during long-term power outages and other emergencies.
7. Demonstration of Sam/TimePoint by Vinny Caldara of MV Transportation.
8. Round robin discussion about paratransit service.
9. Other matters.
10. Adjourn.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 BY 3:00 P.M. ON THE THURSDAY BEFORE THE MEETING SO THAT ARRANGEMENTS CAN BE MADE.

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## **VETERANS SUBCOMMITTEE**

**Bernie Erickson, Chair**  
**Ed Koslowski, Vice Chair**  
Rosemary Desisles, Lynn Geiser,  
Jim Haskins, John Maino, Delores Pierce,  
Duane Pierce, Tracy Rosinski, Joe Witkowski

**\*\*Running Total of Veterans' Certificates: 1688**

### **VETERANS' RECOGNITION SUBCOMMITTEE**

**TUESDAY, SEPTEMBER 15, 2015**

**5:00 p.m.**

**Room 201, Northern Building  
305 E. Walnut Street**

1. Call Meeting to Order.
2. Invocation.
3. Approve/Modify Agenda.
4. Approve/Modify Minutes of August 18, 2015.
5. Discussion re: Honor Rewards Program.
6. Recap discussion regarding Veterans Appreciation Day at the Brown County Fair.
7. Discussion re: Veterans Day donation list.
8. Report from CVSO Jerry Polus.
9. Comments from Carl Soderberg.
10. Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).
11. Such Other Matters as Authorized by Law.
12. Adjourn.

Bernie Erickson, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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### EXECUTIVE COMMITTEE

Tom Lund, Chairman  
Patrick Moynihan, Jr., Vice-Chairman  
Steve Fewell, Patrick Evans  
Bernie Erickson, Patrick Buckley, John Van Dyck

### SPECIAL EXECUTIVE COMMITTEE

**Wednesday, September 16, 2015**

**6:45 p.m.**

**Room 207, City Hall**

**100 North Jefferson Street**

- I. Call meeting to order.
  - II. Approve/modify agenda.
- 
1. Resolution Authorizing the Issuance and Sale of [\$3,775,000] General Obligation Corporate Purpose Refunding Bonds, Series 2015B.
  2. Resolution Authorizing the Issuance and Sale of [\$2,970,000] General Obligation Airport Improvement Refunding Bonds, Series 2015C (AMT).
  3. Such other matters as authorized by law.

Thomas Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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**PATRICK W. MOYNIHAN JR., CHAIR**

**THOMAS J. LUND, VICE CHAIR**

## PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, September 16, 2015** at **7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

### NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
  - a) Must be limited to items not on the agenda.
  - b) State name and address for the record.
  - c) Comments will be limited to five minutes.
  - d) The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
3. **Approval of Minutes of August 19, 2015.**
4. **Announcements of Supervisors.**
5. **Communications**
  - a) Late Communications.
6. **Appointments:**  
**County Executive:** None.
7. **Reports by:**
  - a) County Executive.
  - b) County Board Chair.
8. **Other Reports:** None.

**9. Standing Committee Reports:**

**9a) Report of Administration Committee.** No meeting, no report.

**9b) Report of Education & Recreation Committee of September 3, 2015.**

1. Review Minutes of:
  - a. Library Board (July 16, 2015 and July 23, 2015). Receive and place on file.
  - b. Neville Public Museum Governing Board (August 10, 2015). Receive and place on file.
2. Communication from Supervisor Gruszynski re: That the Brown County Board, in collaboration with staff, the Library Board and the community, build a comprehensive plan to update aging library facilities, especially central library, to improve the quality of service, efficiency, space and budget. *Referred from August County Board. Hold for one month.*
3. NEW Zoo - Budget Status Financial Report for July, 2015. Receive and place on file.
4. Zoo Monthly Activity Report for August, 2015. Receive and place on file.
5. Golf Course - Budget Status Financial Report for July, 2015. Receive and place on file.
6. Golf Course - Budget Adjustment (15-54): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation. To approve.
7. Golf Course - Superintendent's Report. Receive and place on file.
8. Museum - Budget Status Financial Report for July, 2015. Receive and place on file.
9. Museum - Director's Report. Receive and place on file.
10. Library - Budget Status Financial Report for June and July, 2015. Receive and place on file.
11. Library - Director's Report. Receive and place on file.
12. Parks Budget Status Financial Report for July, 2015. Receive and place on file.
13. Park Mgmt. - Field Staff Reports/Attendance Reports. Receive and place on file.
14. Park Mgmt. - Assistant Director's Report. Receive and place on file.
15. Audit of bills. To pay the bills.

**9c) Report of Executive Committee of September 8, 2015.**

1. Child Support – Accounting Technician - Vacated – 9/4/15. See Item 12.
2. Child Support – Clerk/Typist I (x2) - Vacated – 9/4/15. See Item 12.
3. Human Services (CTC) – Director of Nursing – Hospital - Vacated – 8/14/15. See Item 12.
4. Human Services (CTC) – Medical Transcriptionist (.5 FTE) - Vacated – 8/28/15. See Item 12.
5. Human Services – Secretary - Vacated – 1/2/15. See Item 12.
6. Human Services – Social Worker/Case Manager (APS) - Vacated – 8/21/15. See Item 12.
7. Public Safety Communications – Communications Supervisor - Vacated – 8/17/15. See Item 12.
8. Public Works (Facilities) – Housekeeper (.5 FTE) - Vacated – 9/2/15. See Item 12.
9. Veterans – Veterans Benefits Clerk - Vacated – 9/8/15. See Item 12.
10. Zoo & Park Management (NEW Zoo) – Housekeeper I - Vacated – 8/30/15. See Item 12.
11. Public Works (Highway) – Operations Manager - Vacated – 8/3/15. See Item 12.
12. Public Works (Highway) – Superintendent - Vacated – 8/4/15.
  - i. Hold Items 11 and 12 for one month. Carried 5 to 1.
  - ii. Suspend the rules to take Items 1-10.
  - iii. To approve Items 1-10. Carried 5 to 1.
  - iv. To reconsider Items 11 & 12. Carried 5 to 1.
  - v. To approve Items 11 and 12 with the caveat to post the positions but not to hire until after the final determination of all aspects of the grievance was made. Motion Failed 4 to 2.
13. Review and Possible Action on Legal Bills to be paid. To approve.
14. Communication from Supervisor Schadewald re: This communication is my request for a statement of Robert's Rules of Order – Parliament Procedure be provided to each County Board Member. To refer to the Board Chairman.
15. Communication from Supervisor Erickson re: Review this situation. Eliminate in-house PHA's and use the annual physician physicals to be submitted by Sept. 1<sup>st</sup> each year. And maybe extend the physical results from your personal doctor to October 1<sup>st</sup> this year.
  - i. To extend employees the option to submit their physician's physical results through November 16, 2015 as an option to the PHA.



- ii. To suspend the rules to take Items 15 & 17 together.
- iii. See Item 17.
- 16. Communication from Supervisor Evans: To place a "Just Cause" standard back into the employee handbook and ordinances in order to provide reassurance to Brown County employees if terminated, there will be a fair and just process followed. "Just Cause" is defined as a progressive discipline process such as a verbal warning, written warning, suspension, and/or termination (or automatic termination if the situation is warranted). To refer to Corporation Counsel to draft an ordinance added the "Just Cause" standard back in to the handbook and ordinances and bring back next month. Carried 5 to 1.
- 17. Communication from Executive Committee Chair Lund re: Discussion regarding changes to 2015 employee health insurance plan. To have Human Resources and Administration come back to the October 5 Executive Committee meeting with health insurance options and also present the options at the October County Board meeting.
- 18. County Executive Report.
  - a. Executive Budget Status Financial Report – July 2015. Receive and place on file.
- 19. Internal Auditor Report.
  - a. Presentation of the 2014 Comprehensive Annual Financial Report (CAFR), Federal Awards and State Financial Assistance Report and Management Communications by Dave Maccoux, Schenck, SC. To approve.
  - b. Board of Supervisors Budget Status Financial Report – July 2015. Receive and place on file.
  - c. Monthly Status Update: August 1 – August 31, 2015. Receive and place on file.
- 20. Human Resources Report. Receive and place on file.
- 21. Resolution re: Reclassification of the Long Term Care Manager in the Human Services Table of Organization. To approve.
- 22. Resolution re: Reorganization of the Table of Organization of the Human Services – Community Treatment Center. To approve.
- 23. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Eaton for the Statewide Voter Registration System (SVRS). To suspend the rules to take Items 23-35 together.
- 24. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Holland for the Statewide Voter Registration System (SVRS). See Item 35.
- 25. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Humboldt for the Statewide Voter Registration System (SVRS). See Item 35.
- 26. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Lawrence for the Statewide Voter Registration System (SVRS). See Item 35.
- 27. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Morrison for the Statewide Voter Registration System (SVRS). See Item 35.
- 28. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of New Denmark for the Statewide Voter Registration System (SVRS). See Item 35.
- 29. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Pittsfield for the Statewide Voter Registration System (SVRS). See Item 35.
- 30. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Glenmore for the Statewide Voter Registration System (SVRS). See Item 35.
- 31. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Green Bay for the Statewide Voter Registration System (SVRS). See Item 35.
- 32. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Rockland for the Statewide Voter Registration System (SVRS). See Item 35.
- 33. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Wrightstown for the Statewide Voter Registration System (SVRS). See Item 35.
- 34. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Denmark for the Statewide Voter Registration System (SVRS). See Item 35.
- 35. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Village of Pulaski for the Statewide Voter Registration System (SVRS). To approve Items 23-35.
- 36. Treasurer - ACTION - Review and approval or rejection of bids for tax deed properties: (Bid results of 9-4-15 to be handed out at meeting)
  - a. Parcel 18-523      1027 N. Chestnut Ave.      Green Bay      Vacant lot. To approve.
  - b. Parcel 21-293-1      2119 Eastman Ave.      Green Bay      Vacant lot. To approve.

- |  |                 |                     |           |                                |
|--|-----------------|---------------------|-----------|--------------------------------|
|  | c. Parcel 6-403 | 855 N. Mitchell St. | Green Bay | Vacant lot. <u>To approve.</u> |
|  | d. Parcel 7-326 | 921 Smith St.       | Green Bay | Vacant lot. <u>To approve.</u> |
37. Treasurer - ACTION - Review and approval or rejection of offers for tax deed properties:  
(Offers due 9-8-15 to be handed out at meeting):  
Interested Municipality = City of Green Bay
- |                 |                   |           |                                      |
|-----------------|-------------------|-----------|--------------------------------------|
| a. Parcel 2-501 | 700 Eleventh Ave. | Green Bay | Vacant lot. <u>To approve.</u>       |
| b. Parcel 2-502 | 701 Twelfth Ave.  | Green Bay | Lot, Home & Garage <u>To approve</u> |
- Interested Municipality = City of De Pere
- |                   |                    |         |                                |
|-------------------|--------------------|---------|--------------------------------|
| c. Parcel ED-2679 | 795 Killarny Trail | De Pere | Vacant lot. <u>To approve.</u> |
| d. Parcel ED-2688 | 741 Killarny Trail | De Pere | Vacant lot. <u>To approve.</u> |
| e. Parcel ED-2714 | 2128 Ryan Road     | De Pere | Vacant lot. <u>To approve.</u> |
- Interested Party = Adjoining Owners
- |                   |                 |           |                                     |
|-------------------|-----------------|-----------|-------------------------------------|
| f. Parcel B-99    | Skyview St.     | Bellevue  | Vacant parcel. <u>To approve.</u>   |
| g. Parcel 2-252-1 | S. Ashland Ave. | Green Bay | 3' Vacant Strip. <u>To approve.</u> |
38. Treasurer - Convene in Closed Session to deliberate and confer with legal counsel in regards to the sale of Parcel No. 7-467, certain tax deeded property acquired by Brown County under Wis. Stats., § 75.521 that is located at 1021 Eastman Avenue in Green Bay, WI and further described as EASTMANS ADD LOT 9 BLK 39. Pursuant to Wis. Stats., § 19.85(1), any meeting of a governmental body may be convened in closed session for purposes of: (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and (g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." No closed session held, no action taken.
39. Treasurer - Reconvene into Open Session: Discussion and possible action in regards to the sale of Parcel No. 7-467, certain tax deeded property acquired by Brown County under Wis. Stats., § 75.521 that is located at 1021 Eastman Avenue in Green Bay, WI and further described as EASTMANS ADD LOT 9 BLK 39. No closed session held, no action taken.

**9d) Report of Special Executive Committee of September 16, 2015:**

1. Resolution Authorizing the Issuance and Sale of [\$3,775,000] General Obligation Corporate Purpose Refunding Bonds, Series 2015B. See Resolutions, Ordinances September County Board. *Motion pending September 16<sup>th</sup> Special Executive Committee meeting.*
2. Resolution Authorizing the Issuance and Sale of [\$2,970,000] General Obligation Airport Improvement Refunding Bonds, Series 2015C (AMT). See Resolutions, Ordinances September County Board. *Motion pending September 16<sup>th</sup> Special Executive Committee meeting.*

**9e) Report of Human Services Committee of August 26, 2015:**

1. Review Minutes of:
  - a) Aging & Disability Resource Center of Brown County (May 28, 2015).
  - b) Aging & Disability Resource Center Executive/Finance Committee (April 16, 2015).
  - c) Board of Health (May 12, 2015).
  - d) Community Options Program Planning Committee (July 20, 2015).
  - e) Human Services Board (June 11, July 9 & August 13, 2015).
  - f) Veterans' Recognition Subcommittee (June 16 & July 21, 2015).
    - i. Suspend the rules and take Items 1 a-f together.
    - ii. Receive and place on file Items 1 a – f.
2. Communication from Supervisor Robinson re: That the new County Human Services Director and the Human Services Department staff put together a report to be presented at the August Human Services Committee, with monthly updates to the Committee that examines: CTC/In –patient Mental Health & AODA County Services; community Mental Health and AODA County Services;

Mental Health and AODA services offered by the community in general with which the County has a partnership. Receive and place on file.

3. Communication from Supervisor Zima re: That the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population. *See action at Item 4 below.*
4. Communication from Supervisor Zima re: I am requesting that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment. To accept Supervisor Zima's recommendation to establish a committee to come back to the Human Services Committee with a recommendation as to how to solve this problem.
5. Communication from Supervisor La Violette re: Who (state/county) is going to pay for the drug testing of people on welfare? Who (state/county) is going to run the program? What is the time table for implementation? Is this a state mandate to be funded by counties? Where is the cost/benefit analysis? What will happen to people who test positive? Receive and place on file.
6. Communication from Supervisor Erickson re: That Brown County budget some funding in the 2016 budget to start some services for addicts. This has been overlooked. We provide funding to the Drug Task Force but nothing for those that slip between the cracks. We may even be able to share staff and help between the CTC and the jail. *See action at Item 4 above.*
7. Aging & Disability Resource Center - Report re: The top three unfunded or underfunded needs in each department that reports to the Human Services Committee, including attached dollars amount. *Motion at June Human Services meeting: That the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting.* Receive and place on file.
8. Health Department - Report re: The top three unfunded or underfunded needs in each department that reports to the Human Services Committee, including attached dollars amount. *Motion at June Human Services meeting: That the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting.* Receive and place on file.
9. Veterans Services - Report re: The top three unfunded or underfunded needs in each department that reports to the Human Services Committee, including attached dollars amount. *Motion at June Human Services meeting: That the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting.* Receive and place on file.
10. Human Services Dept. - Resolution re: Helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.* Hold for one month.
11. Human Services Dept. - Resolution re: Reclassification of the Long Term Care Manager in the Human Services Table of Organization. To approve. See Resolutions, Ordinances September County Board.
12. Human Services Dept. - Resolution re: Reorganization of the Table of Organization of the Human Services – Community Treatment Center. To approve. See Resolutions, Ordinances September County Board.
13. Human Services Dept. - Report re: The top three unfunded or underfunded needs in each department that reports to the Human Services Committee, including attached dollars amount. *Motion at June Human Services meeting: That the department heads reporting to the Human Services Committee report to the Committee the top three unfunded or underfunded needs with an attached dollar amount and that this information be provided by the August meeting.* Receive and place on file.
14. Human Services Dept. - Executive Director's Report. Receive and place on file.
15. Human Services Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
16. Human Services Dept. - Statistical Reports.
  - a) CTC Staff – Double Shifts Worked.
  - b) Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
  - c) Monthly Inpatient Data – Bellin Psychiatric Center.
  - d) Child Protection – Child Abuse/Neglect Report.

- e) Monthly Contract Update.
  - i. Suspend the rules and take Items 16 a-e together.
  - ii. Receive and place on file Items 16 a-e.
- 17. Human Services Dept. - Request for New Non-Continuous Vendor. To approve.
- 18. Human Services Dept. - Request for New Vendor Contract. To approve.

**9f) Report of Planning, Development and Transportation Committee of August 24, 2015:**

- 1. Review minutes of:
  - a. Harbor Commission (May 11, 2015 and July 20, 2015).
  - b. Planning Commission Board of Directors (June 3, 2015).
  - c. Solid Waste Board (May 18, 2015).
    - i. Suspend the rules to take Items 1a, b & c together.
    - ii. Receive and place on file Items 1a, b & c.
- 2. Communication from Supervisor Gruszynski re: That the Brown County Board, in collaboration with staff, the Library Board and the community, build a comprehensive plan to update aging library facilities, especially central library, to improve the quality of service, efficiency, space and budget. Hold for 30 days.
- 3. Register of Deeds - Budget Status Financial Report for July, 2015. Receive and place on file.
- 4. Register of Deeds - Departmental Openings Summary. Receive and place on file.
- 5. Register of Deeds - Property Fraud Alert. Receive and place on file.
- 6. Register of Deeds - Wisconsin Rental Weatherization Program. Receive and place on file.
- 7. Public Works - Recommendation & Approval for CTC Water Main Check Valves Installation – Project #2000.
  - i. To approve De Groot, Inc. for \$18,000 to put in CTC Water Main Check Valves. No vote taken.
  - ii. To hold until next meeting unless it's time sensitive.
- 8. Public Works - Summary of Operations. Receive and place on file.
- 9. Public Works - Director's Report. Receive and place on file.
- 10. Planning Commission - Budget Status Financial Report for July, 2015. Receive and place on file.
- 11. Planning Commission - Update re: Development of the Brown County Farm property – *standing item*. No report, no action.
- 12. Property Listing - Budget Status Financial Report for July, 2015. Receive and place on file.
- 13. Zoning - Budget Status Financial Report for July, 2015. Receive and place on file.
- 14. Zoning - Request for waiver of shoreland permit double fee. To waive the double permit fee regarding Mitch and Jill Hendricks - Vision Realty & Development and only charge the single fee.
- 15. Airport - Discussion of development around the airport by developer Garritt Bader. To hold for one month.
- 16. Airport - Budget Status Financial Report for July, 2015. Receive and place on file.
- 17. Airport - Departmental Openings Summary. Receive and place on file.
- 18. Airport - Director's Report. Receive and place on file.
- 19. UW-Extension - Budget Status Financial Report for July, 2015. Receive and place on file.
- 20. Audit of bills. To audit the bills.

**9g) Report of Land Conservation Subcommittee of August 24, 2015:**

- 1. Budget Status Financial Report for July, 2015. Receive and place on file.
- 2. Departmental Openings Summary. Receive and place on file.
- 3. Director's Report. Receive and place on file.

**9h) Report of Public Safety Committee of September 2, 2015:**

- 1. Review minutes of:
  - a. Local Emergency Planning Committee (July 14, 2015). To approve.
- 2. Communication from Supervisor Campbell: Evaluate procedures for emergency management in cases of long-term power outages when there are temperature extremes and/or when disasters

occur. This would include evaluation of communication plans and plans for setting up emergency shelters. Referred from August County Board. To refer to Emergency Management Department and bring back.

- \*2a. Communication from Supervisor Clancy re: Request a report from the Sheriff with regard to Human Trafficking during Packer season. To refer to the Sheriff's Department and bring back in Sheriff's Report and to have Supervisor Campbell share information she has with the Sheriff's Department.
- 3. Communication from Supervisor Nicholson re: Review the Brown County policies and procedures for GAL's with a closed session included in order to address specific cases and request Corporation Counsel, Clerk of Courts and presiding Judge to attend.
  - i. To enter in closes session for Items 3, 18a, b& c.
  - ii. To return to regular order of business.
- 4. Medical Examiner - Budget Status Financial Report for July, 2015. Receive and place on file.
- 5. Medical Examiner - 2015 Brown County Activity Spreadsheet. Receive and place on file.
- 6. Public Safety Communications - Budget Status Financial Report for July, 2015. Receive place on file.
- 7. Public Safety Communications - Radio Service Interruption. To hold for one month.
- 8. Clerk of Courts - Budget Status Financial Report for July, 2015. Receive and place on file.
- 9. Clerk of Courts - Request for representation from the Clerk of Courts and Courts to attend each meeting through the end of 2015 to provide monthly updates including various reports as requested by this Committee. See action at Item 10 below.
- 10. Clerk of Court's Report. Receive and place on file Items 9 & 10.
- 11. Sheriff - Budget Status Financial Report for July, 2015. Receive and place on file.
- 12. Sheriff - Discussion on Establishing a Crime Prevention Board in Brown County allowed by WI Statute. To approve and draft a resolution to create a funding board and bring back information as to how it is progressing.
- 13. Sheriff's Report. Receive and place on file.
- 14. Circuit Courts, Commissioners, Probate - Budget Status Financial Report for June, 2015. Receive and place on file.
- 15. Emergency Management – Budget Status Financial Report for July, 2015. Receive and place on file.
- 16. Open Session: Medical Examiner Update. No action taken.
- 17. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting for discussion as to contract strategies for the negotiation and bargaining as it relates to Medical Examiner Services pursuant to Wisconsin Statutes Section §19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - i. To enter into closed session.
  - ii. To return to regular order of business.
- 18. Reconvene in Open Session: Discussion and possible action as to options available to Brown County for Medical Examiner Services, and possibly contract negotiations and bargaining determinations. No action taken.
- \*18a. Open Session: Discussion and possible action regarding a review of the Brown County policies and procedures for Guardian Ad Litem and their fees. See Item 3 above.
- \*18b. Closed Session: Discussion and possible action on specific cases dealing with Guardian Ad Litem fees whereby the discussions are likely to have a substantial adverse effect upon the reputation of specific persons and financial data of specific persons to be considered. Closed session is authorized on the above Item #3 pursuant to Wis. Stat. §19.85 (1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary considerations of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. See Item 3 above.
- \*18c. Reconvene in Open Session: Discussion and possible action on Guardian Ad Litem fees, policies and procedures and possible specific cases. See Item 3 above.
- 19. Audit of bills. No action taken.

## **10. Resolutions & Ordinances:**

### **Budget Adjustments Requiring County Board Approval**

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

### **Human Services Committee and Executive Committee**

- b. Resolution re: Reclassification of the Long Term Care Manager in the Human Services Table of Organization. Motion at Human Services: To approve; Motion at Exec: To approve.
- c. Resolution re: Reorganization of the Table of Organization of the Human Services – Community Treatment Center. Motion at Human Services: To approve; Motion at Exec: To approve.

### **Executive Committee**

- d. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Eaton for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- e. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Holland for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- f. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Humboldt for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- g. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Lawrence for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- h. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Morrison for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- i. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of New Denmark for the Statewide Voter Registration System (SVRS). Exec: to approve.
- j. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Pittsfield for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- k. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Glenmore for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- l. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Green Bay for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- m. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Rockland for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- n. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Wrightstown for the Statewide Voter Registration System (SVRS). Motion at Exec: Approve.
- o. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Town of Denmark for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.
- p. Resolution Supporting the 2016-2017 Memo of Understanding between Brown County and the Village of Pulaski for the Statewide Voter Registration System (SVRS). Motion at Exec: to approve.

### **Special Executive Committee**

- q. Resolution Authorizing the Issuance and Sale of [\$3,775,000] General Obligation Corporate Purpose Refunding Bonds, Series 2015B. *Motion pending Sept. Special Exec. mtg.*
- r. Resolution Authorizing the Issuance and Sale of [\$2,970,000] General Obligation Airport Improvement Refunding Bonds, Series 2015C (AMT). *Motion pending Sept. Special Exec. mtg.*

### **Closed Sessions:**

#### **Executive Committee:**

11. Treasurer - Convene in Closed Session to deliberate and confer with legal counsel in regards to the sale of Parcel No. 7-467, certain tax deeded property acquired by Brown County under Wis. Stats., § 75.521 that is located at 1021 Eastman Avenue in Green Bay, WI and further described as EASTMANS ADD LOT 9 BLK 39. Pursuant to Wis. Stats., § 19.85(1), any meeting of a governmental body may be convened in closed session for purposes of: (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and (g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning

strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

12. **Treasurer - Reconvene into Open Session:** Discussion and possible action in regards to the sale of Parcel No. 7-467, certain tax deeded property acquired by Brown County under Wis. Stats., § 75.521 that is located at 1021 Eastman Avenue in Green Bay, WI and further described as EASTMANS ADD LOT 9 BLK 39.

**Public Safety Committee:**

13. **Closed Session:** Notice is hereby given that the governmental body will adjourn into a closed session during the meeting for discussion as to contract strategies for the negotiation and bargaining as it relates to Medical Examiner Services pursuant to Wisconsin Statutes Section §19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
14. **Reconvene in Open Session:** Discussion and possible action as to options available to Brown County for Medical Examiner Services, and possibly contract negotiations and bargaining determinations.
15. **Closed Session:** Discussion and possible action on specific cases dealing with Guardian Ad Litem fees whereby the discussions are likely to have a substantial adverse effect upon the reputation of specific persons and financial data of specific persons to be considered. Closed session is authorized on the above Item #3 pursuant to Wis. Stat. §19.85 (1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary considerations of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
16. **Reconvene in Open Session:** Discussion and possible action on Guardian Ad Litem fees, policies and procedures and possible specific cases.
17. **Such other matter as authorized by law.**
18. **Bills over \$5,000 for period ending August 31, 2015.**
19. **Closing Roll Call.**
20. **Adjournment to Wednesday, October 21, 2015 at 7:00 p.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin**

Submitted by:



Patrick W. Moynihan, Jr.  
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
Phone: (920) 448-4015 FAX (920) 448-6221  
E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

Judge Thomas Walsh

### **CRIMINAL JUSTICE COORDINATING BOARD**

**Thursday September 17, 2015**

**8:00 a.m.**

**Brown County District Attorney's Office  
Truttman Room, First Floor  
300 E. Walnut Street  
Green Bay, Wisconsin**

1. Call meeting to order.
2. Approve/modify agenda.
3. Approve/modify minutes of July 16, 2015.
4. Presentation re: Jail Usage (Capt. Malcomson).
5. TAD Grant Programs/Coordinator Position (David Lasee).
6. Mental Health Court (Judge Zuidmulder).
7. Heroin/Drug Court (Judge Walsh).
8. Such Other Matters as Authorized by Law.
9. Adjourn.

Judge Thomas Walsh, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.





BROWN COUNTY LIBRARY  
515 PINE STREET GREEN BAY, WI 54301-5194

PHONE (920) 448-5810  
FAX (920) 448-4364

**BRIAN M. SIMONS**  
EXECUTIVE DIRECTOR

Simons\_BM@co.brown.wi.us  
www.browncountylibrary.org

***"Providing trusted information and resources to connect people, ideas and community."***

## **BROWN COUNTY LIBRARY BOARD**

**Central Library**

**Thursday, September 17, 2015**

**5:15 p.m.**

### **AGENDA**

- I. Call to Order (2 min)
- II. Approve Consent Items (3 min)
  - A. Agenda
  - B. Minutes
- III. Communications and Open Forum for the Public (5 min)
- IV. Library Business (45 min)
  - A. Technology Report
  - B. Financial Manager's Report, Bills and Donations
  - C. Facilities Report
    1. Discussion of and possible action on use of Library 425 fund
- V. Review Future Library Service Vision and Mission (10 min)
- VI. 2016 Budget Update (15 min)
  - A. Prioritize 2016 budget items per strategic plan
- VII. Old Business (5 min)
- VIII. Nicolet Federated Library System (5 min)
- IX. President's Report (5 min)
- X. Library Director's Report (5min)
- XI. Personnel Committee (5 min)

- XII. Closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – performance review for Executive Director
- XIII. Approve any action that may have been recommended in Closed Session (5 minutes)
- XIV. Such Other Matters as Authorized by Law
- XV. Meeting Summary/Next Meeting Planning (2 min)
- XVI. Adjournment

*Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.*

*Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made.*

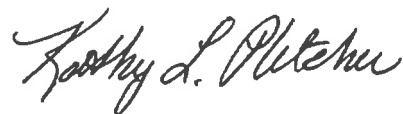
**Next Meeting:**

Thursday, October 15, 2015

5:15 p.m.

Central Library

515 Pine Street



**Kathy L. Pletcher**  
**President**

## August 2015



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Public Safety 11:00 am	6 Ed and Rec 5:30pm @ Museum	7	8
9	10 Executive Cmte 5:30 pm	11	12	13	14	15
16	17	18 Veterans Recognition Subcmte 5:00 pm	19 Sp. Admin 6:30 Sp. Exec 6:30 <b>Board of Supervisors 7:00 pm</b>	20	21	22
23	24 Land Con 6:00pm PD&T 6:15pm	25	26 Human Svc 5:30 pm	27 <del>Admin Cmte 5:30 pm</del> Cancelled (New Date Pending)	28	29 
30	31					



## SEPTEMBER 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 11:00 am	3 Ed & Rec 5:30 pm Way Morr Park 	4	5
6	7 Labor Day <i>County Board Office Closed</i>	8 Executive Cmte 5:30 pm	9	10	11	12
13	14	15 Veterans Recognition Subcmte 5:00 pm	16 <b>Board of Supervisors 7:00 pm</b>	17 CJCB 8:00 am	18	19
20 	21	22	23 Human Svc 5:30 pm	24 Admin Cmte 5:30 pm	25	26
27 	28 Land Con 6:00 pm PD&T 6:15 pm 	29	30			

## **BROWN COUNTY COMMITTEE MINUTES**

- Planning Commission Board of Directors (August 5, 2015)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

**Minutes**  
**BROWN COUNTY PLANNING COMMISSION**  
**BOARD OF DIRECTORS**  
**Wednesday, August 5, 2015**  
**Town of Lawrence Town Hall**  
**2400 Shady Court**  
**De Pere, WI 54115**  
**6:30 p.m.**

**ROLL CALL:**

Paul Blindauer	<u>Exc</u>	Matthew Harris	<u>X</u>	Debbie Schumacher	<u>X</u>
James Botz	<u>X</u>	Frederick Heitl	<u>X</u>	Ray Tauscher	<u>Exc</u>
Brian Brock	<u>Exc</u>	Phil Hilgenberg	<u>X</u>	Lanny Tibaldo	<u>X</u>
William Clancy	<u>X</u>	Kathleen Janssen	<u>X</u>	Jason Ward	<u>X</u>
Norbert Dantine, Jr.	<u>X</u>	Dotty Juengst	<u>X</u>	Dave Wiese	<u>X</u>
Bernie Erickson	<u>X</u>	Essie Fels (Alternate)	<u>X</u>	Reed Woodward	<u>X</u>
Steve Gander	<u>X</u>	Michael Malcheski	<u>X</u>	City of Green Bay (Vacant)	
Adam Gauthier	<u>X</u>	Eric Rakers (Alternate)	<u>X</u>	City of Green Bay (Vacant)	
Steve Grenier	<u>X</u>	Dan Robinson	<u>X</u>		
Mark Handeland	<u>X</u>	Terry Schaeuble	<u>Exc</u>		

**OTHERS PRESENT:** Bob Bartelt, Chuck Lamine, Lisa J. Conard, Cole Runge, Aaron Schuette, Ker Vang, Peter Schleinz and Kathy Meyer

1. Town Chair, Lanny Tibaldo welcomed members to the Town of Lawrence.
2. Approval of the minutes of the June 3, 2015, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by S. Grenier and seconded by D. Juengst to approve the minutes of the June 3, 2015, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

3. **Public Hearing:** Northeastern Wisconsin CDBG – Housing Region Application and staff overview.

A. Schuette conducted the public hearing and presented the following information via PowerPoint:

Public Hearing Agenda

1. Identification of potential funds.
2. Eligible CDBG Activities.
  - a. Economic Development
  - b. Public Facilities
  - c. Housing
    - 1) Rehabilitation
    - 2) Homebuyer Assistance
    - 3) Special Housing Projects
3. Presentation of housing and community development needs.
4. Identification of housing and community development needs by public.
5. Presentation of activities proposed for CDBG application, including potential residential displacement.
6. Citizen input regarding proposed and other CDBG activities.

Program Fund Status:

- Based on Wisconsin Department of Administration estimate, approximately \$1 million is available for the Northeastern Region, starting in 2017.
- \$130,000 will be used for administration and \$870,000 for project costs.
- Projects will generally be funded on a first-come, first-served basis.

Eligible CDBG Activities:

General CDBG Program Activities:

1. Economic Development: CDBG-ED
  2. Public Facilities: CDBG-PF and CDBG-PFED
  3. Housing: CDBG-Housing
    - a) Housing Rehabilitation
    - b) Homebuyer Assistance
    - c) Special Housing Projects
- Brown County administers the CDBG-Housing program for the 10-county region.
  - The other two programs are administered by WDOA.

Identified Housing and Community Development Needs:

- Low and moderate income owner-occupied housing rehabilitation, including such projects as:
  - Private on-site wastewater treatment system replacement
  - Well replacement
  - Lead and asbestos abatement
  - Mechanical, electrical, plumbing replacement
- Multi-family rental dwelling unit rehabilitation serving low and moderate income residents.
- Low and moderate income homebuyer assistance, specifically in Door County.
- Development of a regional revolving loan fund from repaid loans.

A. Schuette called for input regarding the identification of housing and community development needs by the public.

N. Dantine asked if Brown County has the authority to condemn a home.

A. Schuette stated that we have not come across this as of today, but if presented with this situation, we would connect the individual(s) with the appropriate human service organization to assist them.

D. Robinson asked about the rehabilitation program and if we've seen a positive impact on individuals and the neighborhood?

A. Schuette stated that we are improving the neighborhood and improving the situation for the individual(s) in the home, (i.e. handicap accessibility). A. Schuette stated that we cannot do new construction, we are limited to rehabilitation and home buyers assistance (in Door County), which is a loan program, zero percent deferred interest.

B. Erickson commented on the program being available to low and moderate income residents, and asked if their savings account was taken into consideration when determining their income.

A. Schuette stated that it is based on all assets, i.e., checking, savings, 401K, CD's, etc., we take 2% of their accumulative assets.

Hearing no further questions, A. Schuette continued with the hearing.

Activities implemented through the regional CDBG-Housing program:

- No residential displacement is anticipated.
- Low and moderate income owner-occupied housing rehabilitation, including such projects as:
  - Private on-site wastewater treatment system replacement
  - Well replacement
  - Lead and asbestos abatement
  - Mechanical, electrical, plumbing replacement
- Multi-family rental dwelling unit rehabilitation serving low and moderate income residents.
- Low and moderate income homebuyer assistance specifically in Door County.
- Development of a regional revolving loan fund from repaid loans.

Tentative Application and Award Timeline:

1. Incorporate public hearing comments in CDBG application.
2. Prepare CDBG application for initial submittal to WDOA by August 14, 2015 and final submittal to WDOA by September 18, 2015.
3. Receive award letter from WDOA in December 2015.
4. Request applications for projects by county in January/February 2017.
5. Commence work on awarded projects in March 2017.

A. Schuette encouraged members to get the word out about the program.

A. Schuette called for input regarding CDBG-Housing activities. Hearing none, A. Schuette closed the hearing.

Program Contact Information:

Aaron Schuette, Principal Planner  
Brown County Planning Commission  
PO Box 23600  
Green Bay, WI 54305-3600  
920.448.6486  
schuette\_am@co.brown.wi.us

Todd Mead, Planner I – Housing  
Brown County Planning Commission  
PO Box 23600  
Green Bay, WI 54305-3600  
920.448.6485  
mead\_td@co.brown.wi.us

4. **Public Hearing:** 2040 Brown County Sewage Plan and staff overview.

P. Schleinzi conducted the public hearing and presented the following information via PowerPoint:

Public Hearing Agenda

Final Draft 2040 Brown County Sewage Plan Approval Steps:

1. Public Hearing – Opportunity for general public to provide comments and ask questions on August 5, 2015.
2. BCPC Board of Directors review and approval via amendment proposed on September 2, 2015.
3. WDNR final review and approval after BCPC Board of Directors Approval.

What does a Sewage Plan allow Brown County to do?

- A Sewage Plan addresses “water quality” in urbanizing areas.

Why would a Region want to have a Sewage Plan?

- A Sewage Plan provides efficient local review and assistance to resident.

What is a SSA?

- Sewer Service Area

What is an ESA?

- Environmentally Sensitive Area

What is in each chapter of the Final Draft Sewage Plan?

1. History of past plans from 1982-2011.
2. Planning Area and water related features are defined as all of Brown County and limited adjacent areas.
3. Updated acreage allocations are calculated for municipalities.
4. Sewer Service Areas and Environmentally Sensitive Areas are established.
5. Implementation of Sewage Plan is defined.
6. Public Involvement Process is identified.
7. Amendment Process is clarified.
8. Plan Summary and Appendix.

What is new in the Final Draft Sewage Plan?

1. Sewer Service Area Acreage Allocations updated with 2010 census.
2. Environmentally Sensitive Area maps match updated 2011 requirements.
3. Minor Sewer Service Area Amendment review process updated to be staff only review in order to match other minor amendments.
4. Amendment application submittal information updated.

P. Schleinz called for input regarding the 2040 Brown County Sewage Plan.

M. Malcheski asked if the large scale dairy farms were exempt from consideration of ground water quality.

P. Schleinz stated that Brown County sewage plan primarily addresses areas that are urbanized so a large scale farm outside of the urbanized area would be exempt.

D. Juengst asked how are we addressing where storm water could be impacted that isn't necessarily going back to a metropolitan sewerage district?

P. Schleinz stated that the MS4 permit addresses storm water that flows through outfalls, not just a metropolitan sewerage district. For Brown County that is mostly ditches and swales on the sides of county highways flowing to waterways of the state, such as rivers.

D. Juengst asked how we make the river cleaner.

P. Schleinz stated we are working together with the Land Conservation, representatives from the MS4 permits, and DNR to work on a solution.

We are working on trying to find a solution on how to take the areas that are in the non-urbanized areas and address something that has been going on for many years and then have to change it.

M. Handeland asked that once the SSA boundaries have been approved by the DNR, can they be amended.



P. Schleinz stated that the SSA's in the plan have been reviewed and preapproved by the DNR so if you want to change it prior to final plan approval, Peter would have to let the DNR know we made a change in the maps.

K. Janssen asked about the sewer water utilities average monthly EOD exceeds the maximum design flow, what is this?

P. Schleinz stated that some of this may coincide with the melting season they might be taking back not only sewer water but also storm water.

P. Schleinz called for input regarding the 2040 Brown County Sewage Plan. Hearing no further questions, P. Schleinz closed the hearing.

5. Report regarding BCPC Transportation quorum history.

C. Lamine provided a follow-up to the June 3<sup>rd</sup> meeting in regard to the definition of a quorum for BCPC Transportation Subcommittee.

C. Lamine stated that up until 2005, the Planning Commission Board of Directors definition of quorum was defined as "those present". In 2005 the bylaws were updated and a quorum was defined as "one over half"; however, the language was never changed in the bylaws of the subcommittees.

C. Lamine stated that Corporation Counsel was consulted and according to Robert's Rules of Order, if not defined by bylaws, quorum is "those present".

Discussion occurred. In an effort to increase participation, staff should contact committee members to inquire about their desire to serve on subcommittees.

6. Overview of the Transportation Improvement Program (TIP) Process.

L. Conard provided an overview of the Transportation Improvement Program (TIP) process via PowerPoint.

The TIP contains a five year program of:

- Highway & road projects
- Public transit – operating & capital
- Transportation services for seniors & individuals with disabilities
- Transportation facilities such as bicycle lanes, sidewalks, trails, and SRTS activities

Federal transportation funding is tied to MAP-21 (Federal Transportation Law). There are nine different federal funding programs related to surface transportation that will appear in the new 2016-2020 TIP. L. Conard provided examples of local projects funded with federal dollars.

The TIP development process/schedule includes:

- Staff collects project information from area agencies and jurisdictions and writes the draft document – June & July
- MPO staff provides TIP Overview to the BCPC Board of Directors – August 5.
- 30-day Public Review & Comment – August 19<sup>th</sup> – September 18<sup>th</sup>
- Public Hearing – September 2<sup>th</sup>
- Environmental Consultation with Resource Agencies – September 14<sup>th</sup>
- BCPC Transportation Subcommittee – September 14<sup>th</sup>
- BCPC Board of Directors approval – October 7<sup>th</sup>
- Staff demonstration of Fiscal Constraint to WisDOT, FTA, & FHWA

- Approval by WisDOT – late fall/early winter
- Incorporation into the STIP – publication in early 2015

L. Conard explained the Surface Transportation Program–Urban (STP-U) process:

- Federal funding allocated to Urbanized Areas based on a population formula
- BCPC - Metropolitan Planning Organization (MPO) Policy Board decides which projects to fund
- Variety of transportation projects eligible
- MPO staff works with local entities to identify projects
- Process established by the MPO Policy Board for ranking projects
- Normally two-years of funding with odd numbered years-assign money/even years-do not assign money.
- Capacity of **\$17,643,730** in projects during five-year program.

L. Conard noted:

- A total of **\$15,434,000** (including select WisDOT fees) in committed projects continues to be programmed for 2015-2019 with dollars not yet expended.
- STP-U estimate of **\$2,210,000 to \$3,373,000** be allocated to specific projects over 5-year period 2016–2020.

D. Juengst asked if the transportation subcommittee will be reviewing projects previously submitted and denied or if there will be new projects.

L. Conard stated that previously submitted projects have been re-submitted, scheduled with local funds, or postponed. The MPO has received good candidate projects and the request for funds will exceed the amount of funds available. Candidate projects will be scored and the Transportation Subcommittee will identify a recommended funding scenario(s) for the MPO Policy Board to consider.

## 7. 2015 Transportation Performance Measures Status Report.

K. Vang briefly reviewed the 2015 Transportation Performance Measures Status Report.

D. Robinson questioned the “complete streets” funding from the state budget for the bicycle and pedestrian facilities.

C. Runge stated that there was a slight reduction in the transportation alternatives program funding, which is used to fund those types of facilities. The state funding was removed, but we will get some funding; specifically how we select projects that are funded through the STP-Urban program, and that money was not reduced.

D. Robinson commented on the data of the number of vehicle crashes going down and wondered what we attribute this to?

C. Runge stated that it's a combination of things. Typically what we do for these reports is break them down by motorized vehicles, pedestrians, bicycles and alcohol related crashes. In looking just at alcohol related crashes, a lot as to do with enforcement and education activities that have occurred over the last 10-15 years. In the last 15 years, we have seen a reduction in vehicle crashes overall and we attribute this to a combination enforcement, education and engineering, i.e. roundabouts. We've seen the impact that roundabouts have had on crashes and injuries.

J. Botz question number of crash-related fatalities.

C. Runge stated that the number of fatalities in Brown County has not decreased, and we haven't been able to identify specific causes, except alcohol consumption.

J. Botz questioned the structural sufficiency of bridges and asked if this due to the condition of the bridge or capacity of the bridge or both?

K. Vang stated that the state has criteria that they use to rate bridges.

Motion to receive and place on file the 2015 Transportation Performance Measures Status Report. Motion made by B. Erickson seconded by J. Botz. Motion carried.

8. Director's Report.

C. Lamine praised his staff and stated that it's exciting to watch staff use new apps and software on their iPhones and iPads to collect data; and the 2015 transportation performance measures status report is just one example of staff using new applications.

C. Lamine stated that the 2016 Budget was submitted to County Executive and the classification and compensation studies were completed and forwarded to Human Resources.

C. Lamine noted that a thank-you letter was sent to Ken Pabich thanking him for his participation on the board. Ken accepted the Door County Administrator position.

9. Brown County Planning Commission staff updates on work activities during the months of June and July 2015.

A motion was made by W. Clancy and seconded by L. Tibaldo to receive and place on file the Brown County Planning Commission staff updates on work activities during the months of June and July 2015. Motion carried.

10. Other matters.

None.

11. Adjourn.

A motion was made by S. Grenier and seconded by L. Tibaldo to adjourn. Motion carried.

The meeting adjourned at 8:05 p.m.